

**EVERGREEN MEMORIAL CEMETERY**  
**MEETING NOTICE AND AGENDA**

Meeting: Board of Trustees, Evergreen Memorial Cemetery  
Date: 12/11/2023  
Place: Evergreen Memorial Cemetery Office Building  
302 E. Miller St., Bloomington, IL 61701  
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. "Consent Agenda

*(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)*

- A. Approval of Minutes of the November 13, 2023, Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the November 13, 2023, Meeting be approved as presented.)
  - B. Approval of anticipated expenditures as presented for the month of December 2023. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of November 2023. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their December 11, 2023, meeting.)
- V. Discussion and approval to have a company inspect the Mausoleum Building. (Recommend that the inspection be approved.)
- VI. Discussion and approval of Preliminary Fiscal Year 2025 Budget. (Recommend that the Preliminary FY 2025 Budget be approved and forwarded onto the Township Board for action and approval at their December 11, 2023, meeting.)
- VII. 2023 Year to Date Burials: Evergreen Memorial Cemetery - 54  
East Lawn Memorial Gardens Cemetery - 72  
Park Hill Cemetery - 47  
Evergreen Memorial Pet Cemetery - 0
- VIII. Comment
- IX. Public Comment
- X. Adjournment

# STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of December 2023**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **11th day of December 2023**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$410,758.63** in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, **\$64,928.21** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$764,366.22** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

\_\_\_\_\_  
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

\_\_\_\_\_  
Brad A Williams

Cemetery Board Vice President:

\_\_\_\_\_  
Garrett Thalgott

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of  
Bloomington, McLean County, Illinois

This **11th day of December 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

\_\_\_\_\_  
WARD 1: Jenna L Kearns

\_\_\_\_\_  
WARD 6: Cody Hendricks

\_\_\_\_\_  
WARD 2: Donna Boelen

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Kent Lee

\_\_\_\_\_  
WARD 4: John W Danenberger

\_\_\_\_\_  
WARD 9: Tom Crumpler

\_\_\_\_\_  
WARD 5: Nick Becker

\_\_\_\_\_  
Trustee Mboka Mwilambwe

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

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# Town of the City of Bloomington--Cemetery Fund

Month of: **NOVEMBER**

## Funds at Commencement

|   |    |         |              |
|---|----|---------|--------------|
| Cash: Heartland Bank 7774 (Checking)                                      | \$ | 124,024 |              |
| Cash: Heartland Bank 7782 (Reserve)                                       | \$ | 751,251 |              |
| Cash: Illinois Fund 0905 (Reserve)  | \$ | 408,904 |              |
| Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)            | \$ | 88,093  |              |
| Trust Account: Illinois Fund 0904 (O/C Trust)                             | \$ | 204,452 |              |
| Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2023 | \$ | 230,626 |              |
| Funds at Commencement   |    |         | \$ 1,807,349 |

## Public Funds Received This Month

|                      |  |  |           |
|----------------------|--|--|-----------|
| Real Estate Tax Levy |  |  | \$ 12,643 |
|----------------------|--|--|-----------|

## Other Funds Received This Month

|                            |    |       |           |
|----------------------------|----|-------|-----------|
| Opening/Closing Fees       | \$ | 4,485 |           |
| Sale of Lots               | \$ | 975   |           |
| Sale of Crypts             | \$ | 30    |           |
| Sale of Niches             | \$ | 1,690 |           |
| Interest: Back Tax Levy    | \$ | 9     |           |
| Interest: Checking/Reserve | \$ | 2,338 |           |
| Income from Trusts         | \$ | 965   |           |
| Inspection Fees            | \$ | 75    | \$ 10,567 |

Total Funds Received This Month \$ 23,210

Total Funds Available \$ 1,830,559

\$ 65,770

**\$ 1,764,789**

## Funds Expended This Month

## TOTAL Funds at Month End

## Funds at Month End

|   |    |         |                     |
|---|----|---------|---------------------|
| Cash: Heartland Bank 7774 (Checking)                                      | \$ | 64,928  |                     |
| Cash: Heartland Bank 7782 (Reserve)                                       | \$ | 764,366 |                     |
| Cash: Illinois Fund 0905 (Reserve)  | \$ | 410,759 |                     |
| Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)            | \$ | 88,731  |                     |
| Trust Account: Illinois Fund 0904 (O/C Trust)                             | \$ | 205,379 |                     |
| Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2023 | \$ | 230,626 |                     |
| TOTAL Funds at Month End  |    |         | <b>\$ 1,764,789</b> |

## Checking Account Activity

|                                   |  |  |            |
|-----------------------------------|--|--|------------|
| Checkbook Balance at Commencement |  |  | \$ 124,024 |
|-----------------------------------|--|--|------------|

|  |    |       |          |
|--|----|-------|----------|
| Opening/Closing Fees                                       | \$ | 4,485 |          |
| Sale of Lots   | \$ | 975   |          |
| Sale of Crypts   | \$ | 30    |          |
| Sale of Niches   | \$ | 1,690 |          |
| Interest: Checking   | \$ | 19    |          |
| Inspection Fees  | \$ | 75    |          |
| Prepaid O/C Deposits transferred (to)/from Trust Acct 7114 | \$ | (600) |          |
| Total Deposits for Month                                   |    |       | \$ 6,674 |

Total Funds Available \$ 130,698

## Checks Written

|                         |    |        |           |
|-------------------------|----|--------|-----------|
| Compensation & Benefits | \$ | 40,173 |           |
| Administrative Expenses | \$ | 14,151 |           |
| Cemetery Operations     | \$ | 11,446 |           |
| Total Checks Written    |    |        | \$ 65,770 |

Total Checks Written \$ 65,770

**Checkbook Balance at Month End \$ 64,928**

## Bank Reconciliation at Month End

|                                      |    |         |                  |
|--------------------------------------|----|---------|------------------|
| Balance per Bank Statement           | \$ | 73,973  |                  |
| Less Outstanding Checks              | \$ | (9,045) |                  |
| Checkbook Balance per Reconciliation |    |         | <b>\$ 64,928</b> |

# Town of the City of Bloomington--Cemetery Fund

## Statement of Receipts and Disbursements

|                                       |    | <u>Nov-23</u> |                           |
|---------------------------------------|----|---------------|---------------------------|
| Revenue                               |    |               |                           |
| 40100 Real Estate Tax Levy            | \$ | 12,643        |                           |
| 42000 Opening/Closing Fee             | \$ | 4,485         |                           |
| 42500 Sale of Lots                    | \$ | 975           |                           |
| 43000 Sale of Crypts                  | \$ | 30            |                           |
| 43100 Sale of Niches                  | \$ | 1,690         |                           |
| 44900 Interest: Back Tax Levy         | \$ | -             |                           |
| 43500 Interest: Checking/Reserve      | \$ | 2,338         |                           |
| 49000 Income from Trusts              | \$ | 965           |                           |
| 49021 Inspection Fees                 | \$ | 75            |                           |
| Total Revenue                         |    |               | \$ 23,201                 |
| Total Income                          |    |               | <b>\$ 23,201</b>          |
| Expense                               |    |               |                           |
| Compensation & Benefits               |    |               |                           |
| 50101 Wages: Administrative Staff     | \$ | 5,076         |                           |
| 50102 Wages: Cemetery Staff           | \$ | 27,376        |                           |
| 50201 Payroll Taxes                   | \$ | 2,369         |                           |
| 50202 IMRF/Employer (2023 = 5.43%)    | \$ | 1,762         |                           |
| 50204 Employee Health Insurance       | \$ | 3,357         |                           |
| 50206 TASC Fees                       | \$ | 233           |                           |
| Total Compensation & Benefits         |    |               | \$ 40,173                 |
| Administrative Expenses               |    |               |                           |
| 51100 Casualty Insurance              | \$ | 99            |                           |
| 52000 Office Supplies                 | \$ | 702           |                           |
| 52500 Utilities                       | \$ | 1,062         |                           |
| 55200 Financial Administration        | \$ | 12,200        |                           |
| 55400 Special Event Expenses          | \$ | 87            |                           |
| Total Administrative Expenses         |    |               | \$ 14,151                 |
| Cemetery Operations                   |    |               |                           |
| 55500 Fuel, Oil and Equipment         | \$ | 1,124         |                           |
| 56000 Tree Removal/Monument Repair    | \$ | 6,650         |                           |
| 56500 Equipment Repairs               | \$ | 940           |                           |
| 56600 Cemetery Supplies & Maintenance | \$ | 1,014         |                           |
| 56800 Disposal of Leaves/Branches     | \$ | 300           |                           |
| 57602 Grounds Maintenance/Repair      | \$ | 394           |                           |
| 58100 Grave Markers                   | \$ | 1,024         |                           |
| Total Cemetery Operations             |    |               | \$ 11,446                 |
| Total Expense                         |    |               | <b>\$ 65,770</b>          |
| Net Income                            |    |               | <b><u>\$ (42,569)</u></b> |

# Town of the City of Bloomington--Cemetery Fund

## Year to Date Budget Comparison

| Income   |    | <u>Nov-23</u> | <u>FY24 Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|----|---------------|--------------------|-----------------------|--------------------|
| Revenue  |    |               |                    |                       |                    |
| 40100 Real Estate Tax Levy                         | \$ | 505,359       | \$ 506,600         | \$ (1,241)            | 99.8%              |
| 41000 Personal Property Replacement Tax            | \$ | 86,522        | \$ 80,000          | \$ 6,522              | 108.2%             |
| 42000 Opening/Closing Fee                          | \$ | 58,115        | \$ 90,000          | \$ (31,885)           | 64.6%              |
| 42100 Marker Commission                            | \$ | 4,790         | \$ 9,000           | \$ (4,210)            | 53.2%              |
| 42500 Sale of Lots                                 | \$ | 44,667        | \$ 70,000          | \$ (25,333)           | 63.8%              |
| 43000 Sale of Crypts                               | \$ | 5,590         | \$ 11,000          | \$ (5,410)            | 50.8%              |
| 43100 Sale of Niches                               | \$ | 20,075        | \$ 48,000          | \$ (27,925)           | 41.8%              |
| 44700 Sale of Burial Supplies                      | \$ | -             | \$ 500             | \$ (500)              | 0.0%               |
| 44850 Sale of Pet Cemetery Spaces                  | \$ | -             | \$ 700             | \$ (700)              | 0.0%               |
| 42400 Sales - Other                                | \$ | 640           | \$ 1,500           | \$ (860)              | 42.7%              |
| 43500 Interest                                     | \$ | 12,661        | \$ 600             | \$ 12,061             | 2110.2%            |
| 49000 Income from Trusts                           | \$ | 7,271         | \$ 4,000           | \$ 3,271              | 181.8%             |
| 49020 Other Income & Special Events                | \$ | 4,358         | \$ 10,000          | \$ (5,642)            | 43.6%              |
| 49021 Inspection Fees                              | \$ | 2,400         | \$ 4,000           | \$ (1,600)            | 60.0%              |
| Total Revenue                                      | \$ | 752,449       | \$ 835,900         | \$ (83,451)           | 90.0%              |
| Total Income                                       | \$ | 752,449       | \$ 835,900         | \$ (83,451)           | 90.0%              |
| Expense  |    |               |                    |                       |                    |
| Compensation & Benefits                            |    |               |                    |                       |                    |
| 50101 Wages: Administrative Staff                  | \$ | 40,948        | \$ 76,600          | \$ (35,652)           | 53.5%              |
| 50102 Wages: Cemetery Staff                        | \$ | 189,870       | \$ 292,500         | \$ (102,630)          | 64.9%              |
| 50201 Payroll Taxes - FICA                         | \$ | 16,713        | \$ 24,000          | \$ (7,287)            | 69.6%              |
| 50202 IMRF/Employer (2023 = 5.43%)                 | \$ | 12,533        | \$ 39,000          | \$ (26,467)           | 32.1%              |
| 50203 IDES - Unemployment Insurance                | \$ | 2,927         | \$ 15,000          | \$ (12,073)           | 19.5%              |
| 50204 Employee Health Insurance                    | \$ | 26,853        | \$ 60,000          | \$ (33,147)           | 44.8%              |
| 50205/50206 Other Payroll Expenses                 | \$ | 233           | \$ 500             | \$ (267)              | 46.6%              |
| Total Compensation & Benefits                      | \$ | 290,078       | \$ 507,600         | \$ (217,522)          | 57.1%              |
| Administrative Expenses                            |    |               |                    |                       |                    |
| 51100 Casualty Insurance                           | \$ | 21,297        | \$ 24,000          | \$ (2,703)            | 88.7%              |
| 51500 Contractual Services                         | \$ | 7,936         | \$ 14,000          | \$ (6,064)            | 56.7%              |
| 52000 Office Supplies                              | \$ | 1,880         | \$ 4,000           | \$ (2,120)            | 47.0%              |
| 52500 Utilities                                    | \$ | 9,751         | \$ 18,500          | \$ (8,749)            | 52.7%              |
| 54000 Advertising                                  | \$ | 146           | \$ 4,000           | \$ (3,854)            | 3.7%               |
| 54500 Dues/Seminars                                | \$ | -             | \$ 600             | \$ (600)              | 0.0%               |
| 55500 Legal Expense                                | \$ | -             | \$ 600             | \$ (600)              | 0.0%               |
| 55100 Audit Expense                                | \$ | -             | \$ 7,500           | \$ (7,500)            | 0.0%               |
| 55200 Financial Administration                     | \$ | 12,200        | \$ 12,200          | \$ -                  | 100.0%             |
| 55400 Special Event Expenses                       | \$ | 5,647         | \$ 9,000           | \$ (3,353)            | 62.7%              |
| 55450 Other Admin Expenses                         | \$ | 4,157         | \$ 5,000           | \$ (843)              | 83.1%              |
| 57900 Office Equipment                             | \$ | -             | \$ 1,000           | \$ (1,000)            | 0.0%               |
| Total Administrative Expenses                      | \$ | 63,014        | \$ 100,400         | \$ (37,386)           | 62.8%              |
| Cemetery Improvements, Maintenance & Repairs       |    |               |                    |                       |                    |
| 57601 Flags & Flag Poles                           | \$ | 8,567         | \$ 15,000          | \$ (6,433)            | 57.1%              |
| 57800 Operating Equipment                          | \$ | 5,662         | \$ 8,000           | \$ (2,338)            | 70.8%              |
| 58260 Columbariums                                 | \$ | -             | \$ 200,000         | \$ (200,000)          | 0.0%               |
| 58300 Veterans Memorial                            | \$ | -             | \$ 10,000          | \$ (10,000)           | 0.0%               |
| 58400 Scattering Grounds/Ossuary                   | \$ | -             | \$ 2,000           | \$ (2,000)            | 0.0%               |
| Total Cemetery Improvements, Maintenance & Repairs | \$ | 14,229        | \$ 235,000         | \$ (220,771)          | 6.1%               |

# Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

|                                       |    | <u>Nov-23</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---------------------------------------|----|---------------|---------------|-----------------------|--------------------|
| Cemetery Operations                   |    |               |               |                       |                    |
| 55500 Fuel, Oil & Equipment           | \$ | 7,431         | \$ 15,000     | \$ (7,569)            | 49.5%              |
| 56000 Tree Removal/Monument Repair    | \$ | 10,350        | \$ 19,000     | \$ (8,650)            | 54.5%              |
| 56500 Equipment Repairs               | \$ | 3,472         | \$ 12,000     | \$ (8,528)            | 28.9%              |
| 56600 Cemetery Supplies & Maintenance | \$ | 4,211         | \$ 15,000     | \$ (10,789)           | 28.1%              |
| 56700 Rental Equipment & Leasing      | \$ | 1,229         | \$ 12,000     | \$ (10,771)           | 10.2%              |
| 56800 Removal of Leaves/Branches      | \$ | 2,730         | \$ 4,000      | \$ (1,270)            | 68.3%              |
| 57000 Office Repairs & Maintenance    | \$ | -             | \$ 2,000      | \$ (2,000)            | 0.0%               |
| 57602 Grounds Maintenance/Repairs     | \$ | 10,893        | \$ 25,000     | \$ (14,107)           | 43.6%              |
| 57603 Road, Fence, Lot, Drains        | \$ | 2,560         | \$ 20,000     | \$ (17,440)           | 12.8%              |
| 57700 Equipment Building              | \$ | -             | \$ 1,500      | \$ (1,500)            | 0.0%               |
| 58100 Grave Markers                   | \$ | 7,895         | \$ 15,000     | \$ (7,105)            | 52.6%              |
| 59900 Other Cemetery Expenses         | \$ | 55            | \$ 1,000      | \$ (945)              | 5.5%               |
| Total Cemetery Operations             | \$ | 50,827        | \$ 141,500    | \$ (90,673)           | 35.9%              |
| Total Expense                         | \$ | 418,147       | \$ 984,500    | \$ (566,353)          | 42.5%              |
| Net Income                            | \$ | 334,301       | \$ (148,600)  | \$ 482,901            |                    |

# Town of the City of Bloomington--Cemetery Fund

| Checking Account Activity |               |                                      |               |
|---------------------------|---------------|--------------------------------------|---------------|
| <u>Date</u>               | <u>Number</u> | <u>Name</u>                          | <u>Amount</u> |
| 10500 Heartland (7774)    |               |                                      |               |
| 11/01/2023                | Deposit       | HBT - Heartland Bank & Trust         | 96.80         |
| 11/03/2023                | Deposit       | HBT - Heartland Bank & Trust         | 206.57        |
| 11/07/2023                | 42563         | Dave Capodice Excavating Inc         | -694.24       |
| 11/07/2023                | 42564         | COMCAST Business                     | -268.50       |
| 11/07/2023                | 42565         | Evergreen FS Inc                     | -696.78       |
| 11/07/2023                | 42566         | Interstate ALL Battery Center        | -69.35        |
| 11/07/2023                | 42567         | Nord Outdoor Power                   | -13.75        |
| 11/07/2023                | Deposit       | HBT - Heartland Bank & Trust         | 38.86         |
| 11/08/2023                | Deposit       | HBT - Heartland Bank & Trust         | 96.80         |
| 11/09/2023                | Deposit       | HBT - Heartland Bank & Trust         | 540.00        |
| 11/13/2023                | Deposit       | HBT - Heartland Bank & Trust         | 193.45        |
| 11/14/2023                | 42558         | Illini Fire Equipment                | -99.25        |
| 11/14/2023                | 42568         | ColdSpring Memorial Group            | -429.50       |
| 11/14/2023                | 42569         | Triple H Company                     | -594.28       |
| 11/14/2023                | 42570         | Evergreen FS Inc                     | -426.78       |
| 11/14/2023                | 42571         | Heritage Machine & Welding Inc       | -349.38       |
| 11/14/2023                | 42572         | City of Bloomington TWP - Financials | -12,200.00    |
| 11/14/2023                | 42573         | Embark Tree Removal                  | -6,650.00     |
| 11/14/2023                | 42555VOID     | City of Bloomington Water Dept       | 368.76        |
| 11/14/2023                | 42574         | City of Bloomington Water Dept       | -486.48       |
| 11/14/2023                | Transfer      | Schafer, Timothy                     | -600.00       |
| 11/14/2023                | Deposit       | HBT - Heartland Bank & Trust         | 4.55          |
| 11/15/2023                | 2023111501    | Payroll Direct Deposit               | -10,241.93    |
| 11/15/2023                | 15829820      | EFTPS - IRS                          | -3,042.64     |
| 11/15/2023                | 0406927312    | IL Dept of Revenue                   | -628.30       |
| 11/16/2023                | Deposit       | HBT - Heartland Bank & Trust         | 96.35         |
| 11/17/2023                | Deposit       | HBT - Heartland Bank & Trust         | 2,650.00      |
| 11/20/2023                | Deposit       | HBT - Heartland Bank & Trust         | 120.77        |
| 11/21/2023                | 42575         | VISA BMCU...1484                     | -2,216.12     |
| 11/21/2023                | Deposit       | HBT - Heartland Bank & Trust         | 9.41          |
| 11/22/2023                | Deposit       | HBT - Heartland Bank & Trust         | 800.00        |
| 11/23/2023                | Deposit       | HBT - Heartland Bank & Trust         | 96.80         |
| 11/27/2023                | Deposit       | HBT - Heartland Bank & Trust         | 23.97         |
| 11/28/2023                | 42576         | City of Bloomington TWP - Reimburse  | -8,295.09     |
| 11/28/2023                | 42577         | NICOR Gas                            | -198.45       |
| 11/28/2023                | 42578         | RP Lumber Company Inc                | -37.55        |
| 11/28/2023                | 42579         | City of Bloomington Water Dept       | -477.70       |
| 11/29/2023                | Deposit       | HBT - Heartland Bank & Trust         | 578.85        |
| 11/30/2023                | 20231130      | Payroll Direct Deposit               | -13,062.66    |
| 11/30/2023                | 94076023      | EFTPS - IRS                          | -4,088.70     |
| 11/30/2023                | 0224632784    | IL Dept of Revenue                   | -814.02       |
| 11/30/2023                | Deposit       | HBT - Heartland Bank & Trust         | 1,645.00      |
| 11/30/2023                | Credit        | Interest                             | 19.15         |
| Total                     |               |                                      | -59,095.36    |



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# CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **November 14, 2023 through December 11, 2023.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of December 2023.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **11th day of December 2023.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

\_\_\_\_\_  
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

\_\_\_\_\_  
Brad A Williams

Cemetery Board Vice President:

\_\_\_\_\_  
Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of  
Bloomington, McLean County, Illinois

### CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: **December 11, 2023 Meeting**

| ACCT                         | VENDORS                                   | DESCRIPTION                                     | Date Due | Amount            |
|------------------------------|---|---|----------|-------------------|
| 51500                        | Adobe/VISA                                | Acrobat Pro DC License/Subscription (estimated) | 12/31/23 | \$300.00          |
| 52000                        | Amazon/VISA/Others                        | printer belt replacement (estimated)            | 12/31/23 | \$250.00          |
| 56600                        | Fastenal/VISA                             | storage shelving (estimated)                    | 12/31/23 | \$3,000.00        |
| 56500                        | Heritage Machine & Welding/Others/VISA    | equipment repairs (estimated)                   | 12/31/23 | \$1,200.00        |
| 54500                        | ICFHA: Illinois Cemetery & Funeral Home/V | Dues/Seminars (estimated)                       | 12/31/23 | \$400.00          |
| 56700                        | Midwest Construction Rental/Others/VISA   | stump grinder rental (estimated)                | 12/31/23 | \$100.00          |
| 55450                        | Newspapers.com/VISA                       | Subscription Renewal (semi-annual)              | 12/31/23 | \$80.00           |
| 56600                        | Sam's Club/Lowe's/Others/VISA             | cleaning supplies & tools (estimated)           | 12/31/23 | \$1,500.00        |
| 55400                        | Sam's Club/Others/VISA                    | event snacks (estimated)                        | 12/31/23 | \$150.00          |
| 55450                        | Sam's Club/Others/VISA                    | breakroom drinks (estimated)                    | 12/31/23 | \$800.00          |
| TOTAL: Requests for Payments |   |   |          | <b>\$7,780.00</b> |

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